

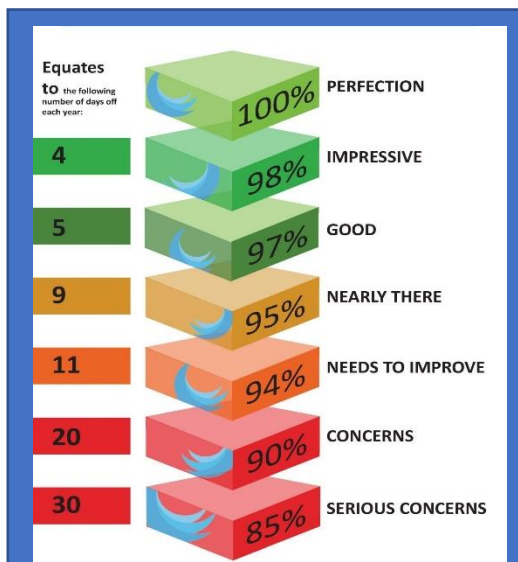


St John's Guide to Attendance



At St John's we are committed to providing education of the highest quality to all our pupils. We recognise the clear link between attendance and the wellbeing and attainment of our pupils. Our aim is to work together with our families to encourage the highest possible levels of attendance for everyone.

What do I need to know?



Your child will need to attend school every day that they are able. However, there will be times when your child is poorly and you will worry about sending them to school. Here are some tips for you:

- If you think they may manage with their cough, cold, runny nose and so on, please send them in. You can leave medicine with the school office on completion of a parent consent form. We WILL contact you if we think they need to be at home with you.
- Check this website for more information: <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>
- Phone us. We are more than happy to talk things through with you to help reassure you with your decision.

Celebrate!

We love to celebrate attendance at St John's. We celebrate small successes, big successes, overcoming challenge successes, coming everyday you can successes and any other way we can find to celebrate!



What if my child is poorly and I need to keep them off school? Here is what you will need to do:

- Phone the school office on 024 76674092 and leave a message or speak to a member of staff. Mrs Randhawa is our Operations Administer and works in the school reception office. OR
- Inform us of the absence via the Studybugs App.
- Ensure you inform us by phone or Studybugs each morning that your child is off.
- You will receive a call from us if we do not hear from you.
- You may receive a call from us to see if we can help in anyway or to discuss your child's symptoms as you may be able to send them back to school sooner than you think.
- At the end of a term, you may receive a letter sharing your child's attendance to help support you in keeping track of their attendance, it can be easy to forget how many times they have had an odd day off.

CHALLENGE

We know it can be difficult for both child and parent at times and we are here to support you. Please contact Mrs Henderson or Mrs Stevenson if you would like to talk things through. Please also take a look at our morning support offer [here](#).

If you have any concerns or worries such as your child's eating habits, toilet habits etc you can contact the school nurse or we can refer to the school nurse if you feel that would help to support your family. Click on [here](#) to find out more information on their website.

